



Application to Reserve Fruit Ridge Community Collaborative Facilities 4625 44th Street, Sacramento CA 95820
 (916) 233-5153 | info@fruitridgecc.com | www.fruitridgecc.com

Event # _____

APPLICANT INFORMATION			
Name		Drivers License (Required)	
Address		E-Mail Address	
City		State	Zip
Day Phone		Evening Phone	Fax Number
Company/Organization Name (If applicable)			Is this a company event? Yes ____ No ____
Company Address		City	State Zip
Web Address		Company Phone Number	

Answer all questions completely

RESPONSIBLE PARTY INFORMATION	
Will you be in attendance at this event? Yes ____ No ____	Are you the responsible party for this event? Yes ____ No ____
IF YOU ARE NOT THE RESPONSIBLE PARTY YOU MUST ANSWER THE FOLLOWING ITEMS:	
Responsible Party's Name	Driver License Number
Address	City State Zip
Day Phone	Evening Phone Fax Number
Name of Alternate Contact Person	Phone Number

Answer all questions completely

EVENT INFORMATION			
Event Date / /	Day of week	Event Start Time (including set-up)	Event End Time (including clean-up)
Room(s)	What time will guest arrive?	What time will guest leave?	
*Multiple Dates? (List dates, day of week and times; attach additional page if necessary)			
What type of event are you having?			
Will alcohol be consumed at your event? Yes ____ No ____ If yes, will it be sold? Yes ____ No ____			
If the group is having alcohol, it is not allowed outside of the rooms you have reserved and not outside the facility. I understand that my event may be shut down if I don't take care of alcohol related issues. _____ (initial)			
If you are renting the Auditorium, will you need to reserve the adjacent kitchen as well? Yes ____ No ____			
Are you a nonprofit agency? _____ nonprofit number: _____			
* Note: You must provide the current non-profit status documentation with this application.			

PLEASE BE AWARE, YOU ARE RESPONSIBLE FOR YOUR OWN SET-UP AND BREAKDOWN. _____ (Please initial)

CONTINUED EVENT INFORMATION

Liability insurance is required to use FRCC facilities. Do you have your own insurance? Yes ___ No ___

Would you like us to refer you to an event insurer? Yes ___ No ___

Is this event open to the public? Yes ___ No ___ If yes, Is this event free to the public? Yes ___ No ___

If open to the public, how will it be advertised?

Is this a private social function either by membership or private invitation? Yes ___ No ___

What is the maximum amount of people you expect to attend? Adults Teens Children Total

Will there be amplified sound at your event? Yes ___ No ___

Does this activity include dancing? Yes ___ No ___

***Note: City Noise Ordinance hours are 6am - 10pm**

Will there be food at your event? Yes ___ No ___ Will it be catered? Yes ___ No ___ Will it be for sale? Yes ___ No ___

If not catered, how will the food be prepared or provided?

What is the caterer's arrival time?

*** Note: A cleaning/damage deposit will be required if food and/or beverages are served; if decorations are used; or if the stage and backstage area is used.**

Will you have any need to access electricity? Yes ___ No ___ If yes, explain:

Will you be bringing equipment like coffee pots, TV/VCR, overhead projector, extension cords, and service carts? Yes ___ No ___

If yes, what items?

Do you need any FRCC equipment? (including tables and chairs) Yes ___ No ___

***Note: Our facilities have limited availability of these items. There may be an additional fee for FRCC supplied items. (We do not have AV or Sound equipment.)**

Initial ___ I hereby attest that the foregoing information contained in this application is true and correct, **I understand that this is only an application and not a guarantee an activity will be allowed to commence.** If a contract is issue, I agree that: (1) if any of the information contained in this application is found to be false; or (2) should my conduct, or the conduct of any participants or guest, not be as described in the application; or (3) should any applicable City, County, State or Federal rules, regulations, codes or laws be violated, and contract issued shall automatically become null and void and any activity associated with the reservation will immediately cease. In addition, violations of above said will result in the forfeiting of all deposits and fees.

Initial ___ "If I, the applicant, am not the responsible party, I represent and warrant that I am authorized to execute this Application on behalf of the Responsible Party."

Signature of Applicant

Date

Authorized Signature: _____ Received/Processed By: _____ Date: _____



Fruit Ridge Community Collaborative
plant a seed : help it grow

Event Cleaning Service Available For Hire

NEED HELP CLEANING AFTER YOUR EVENT?

Many times, people just don't feel like cleaning up after celebrating their event. Why not forget that worry of clean up and let us worry about the dirty work!? Infinity Pro Cleaning is here to help!

We offer event clean up services that include:

- Trash Removal
- Floor Care (All sweeping/mopping)
- Table & Chair Breakdown
- Other Services available (Based on request)
- Our cost for this service is \$100.

Once your event has ended, our team will come in and complete the full cleaning process. If you are interested in obtaining cleaning services after your event, please notify the representative during the application process. Using a cleaning service can help insure that you receive your cleaning deposit back.

“Let us worry about the dirty work”

Infinity Pro Cleaning, LLC
(916) 882-6492
IProCleanService.com

Infinity Pro Cleaning

Let us worry about the dirty work!